

**Rayat Shikshan Sanstha's
Sadguru Gadage Maharaj College, Karad
(An Autonomous College)**

First meeting of Finance Committee (2020-21) on Zoom platform

Day: Tuesday

Date: 06-10-2020

Following members were present for the First meeting of Finance Committee (2020-21) held on 6th October 2020 on zoom platform.

Sr.No	Name	Designation	Signature
1	Dr. M.M. Rajmane	Principal & Chairperson, Finance Committee	
2	Shri. V.T. Patil	Finance & Accounts Officer & Hon'ble Vice-Chancellor's Nominee	online present
2	Shri. S.A. Patil	Vice Principal & Member	
3	Shri. R.Y. Gaikwad	Registrar & Member	
4	Dr. G.B. Kalyanshetti	IQAC Coordinator	

Estd.: 1954

"Education through self-help is our motto." - Karmaveer

● Founder ●

Rayat Shikshan Sanstha's

SADGURU GADAGE MAHARAJ COLLEGE, KARAD

(AN AUTONOMOUS COLLEGE - Affiliated to Shivaji University, Kolhapur)

VIDYANAGAR, Pin - 415 124, Dist. Satara (M.S.) INDIA P.O. Box No.3

Ph. Office : (02164) 271346 Fax. (02164) 271346

Website : www.sgm.edu.in E-mail : sgmkarad@yahoo.com

ARTS, SCIENCE, COMMERCE & VOCATIONAL (Junior & Senior)

Accredited **A⁺** with **CGPA 3.63** by NAAC ● **ISO 9001 : 2015 Certified College**

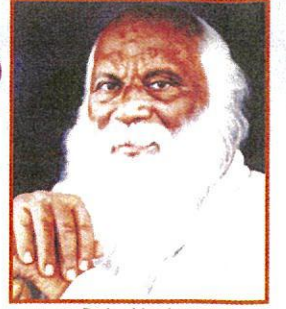
Jr. College No. j.21.02.003



● Principal :

Dr. Mohan Rajmane

M.Sc., Ph.D.



Padmabhushan

Dr. Karmaveer Bhaurao Patil
D.Lit.

Ref. No. 496 / 2020-21

Date : 28/09/2020

To.

Hon'ble V.T.Patil, Accounts and Finance officer, SU, Kolhapur

Prof. S.A. Patil, Vice-Principal, SGMC, Karad

Shri. R.Y. Gaikwad, Registrar, SGMC, Karad.

Respected Sir,

Greetings from Sadguru Gadage Maharaj College, Karad.

I take this opportunity to invite you to the first Online Meeting of Finance Committee for the academic year 2020-21 to be held on Friday, 2nd October 2020 at 11.00 a.m. in the college. Agenda for the meeting is as follows.

Agenda

- 1.1 To confirm the proceedings of the last meeting
- 1.2 To approve the Budget for the year 2020-21.
- 1.3 To approve the Research Grant under RUSA.
- 1.4 Any other issue with the permission of the Chair

I request you to kindly attend the same and oblige.

Thank you.

Sincerely yours,

Principal,

Sadguru Gadage Maharaj College, Karad.



o/c

**Rayat Shikshan Sanstha's
Sadguru Gadage Maharaj College, Karad
(An Autonomous College)**

Proceedings of the First Online meeting of Finance Committee (2020-21)

The First meeting of the Finance Committee was held on Tuesday, 6th October 2020 at 11.00 a.m. on the zoom platform. The meeting was presided over by Hon'ble Dr M.M. Rajmane as the Chairperson of the Finance committee. Hon'ble V.T. Patil Account and Finance officer Shivaji University virtually attended the meeting as the member nominated by Hon'ble Vice-Chancellor, Shivaji University Kolhapur.

The agenda for the meeting was as follows:

1. To confirm the proceedings of the last meeting
2. To approve the budget for 2020-2021
3. To approve of Research Grant for Rresearch Project under RUSA. (Phase II)
4. Any other with the consent of Chairperson

2.1. To confirm the proceedings of the First meeting

The proceedings of the Second Meeting of the Finance Committee for the year 2019-20 held on 14th June 2020 were read by Dr. G.B. Kalyanshetti and the same is unanimously resolved with consensus.

The same is resolved.

2.2 To approve the budget for 2020-2021

After that, Dr. G.B. Kalyanshetti presented before the house the Budget for 2020-21. There was a thorough discussion on each and every item mentioned. The Accounts and Finance Officer, Shivaji University, Kolhapur gave some insights and asked the college to follow all the guidelines given by Central Govt. and State Govt. in organizing workshops, seminars and conferences. Following Budget of Rs. 62,55,678/- is unanimously approved by the house.

Budget of Income & Expenditure of UGC Autonomous College Fund. 2020-21

Item wise budget of the college 2020-21

1. The house collectively approved Budgetary Provision for Guest/Visiting Faculty (Rs. 5000/- for each faculty)

Sr. No.	Name of the Departments	Budgeted Expenditure in Rs.
1	English	5000
2	Marathi	5000
3	Hindi	5000
4	Sanskrit	5000
5	Economics	5000
6	Commerce & Management	5000
7	B. Com IT	5000
8	History	5000
9	Sociology	5000
10	Political Science	5000
11	Philosophy	5000
12	Psychology	5000
13	Geography	5000
14	Education	5000
15	Chemistry	5000
16	Physics	5000
17	Mathematics	5000
18	Statistics	5000
19	Botany	5000
20	Zoology	5000
21	Microbiology	5000
22	Electronics	5000
23	Biotech	5000
24	B.C.S.	5000
25	B.C.A.	5000
26	Phy. Education	5000
27	Library	5000
Total estimated budget		1,35,000

The nature of expenditure of each department

- No. of lectures – 02
- Expenditure includes the items of honorarium of guest, T.A/D.A. of guest and hospitality.

The same is approved.

2. The Committee approved the Budgetary Provision for Orientation & Retraining of Teachers.

Sr. No.	Name of the Activities	Budgeted Expenditure in Rs.
1	Retraining cost (2 workshops/training programme) Rs. 50,000 x 2 = 1, 00, 000	1,00,000/-
Total estimated budget		1,00,000/-

The same is approved.

1. The Committee unanimously approved the Budgetary Provision for Re- designing Course as per following.

BUDGET (HONOURARIUM) BOS 2020-2021

Sr. No	Department	No. of Members			Seating Allowance (Rs.)	T.A. (Rs.)	Hospitality (Rs.)	Total Amount (Rs.)
		In-house	Outsiders	Total				
1	English	9	5	14	10,000	38,500	10,000	58,500
2	Marathi	4	7	11	3,500	19,400	10,000	32,900
3	Hindi	4	10	14	5,000	60,000	5,000	70,000
4	Sanskrit	1	5	6	2,500	12,500	5,000	20,000
5	Economics	5	9	14	4,500	22,500	10,000	37,000
6	Commerce & Management	8	13	21	6,500	35,000	20,000	61,500
7	B. Com IT	5	5	10	2,500	10,000	2,000	14,500
8	History	5	9	14	2,500	26,500	10,000	38,500
9	Sociology	2	5	7	12,000	12,000	0	24,000
10	Political Science	2	5	7	12,000	12,000	0	24,000
11	Philosophy	1	5	6	2,500	20,232	5,000	27,732
12	Psychology	2	5	7	2,500	15,140	5,000	22,640
13	Geography	5	8	13	4,000	10,000	1,200	15,200
14	Education	1	5	6	2,500	11,206	5,000	18,706
15	Chemistry	13	6	19	19,000	31,000	4,000	54,000
16	Physics	10	10	20	20,000	15,000	5,000	40,000
17	Mathematics	8	5	13	5,000	10,000	5,000	20,000

18	Statistics	9	5	14	14,000	30,000	3,000	47,000
19	Botany	10	9	19	4,500	5,000	2,000	11,500
20	Zoology	1	5	6	500	20,000	3,000	23,500
21	Microbiology	1	5	6	500	20,000	4,500	25,000
22	Electronics	5	5	10	2,500	5,000	2,000	9,500
23	Biotech	16	6	22	22,000	5,000	13,000	40,000
24	B.C.S.	19	5	24	24,000	5,000	14000	43,000
25	B.C.A.							
26	Phy. Education	0	0	0	0	0	0	0
27	Library	0	0	0	0	0	0	0
--	Total	146	157	303	1,84,500	4,50,978	1,43,700	7,79,178

The same is approved.

2. The House approved the following Budgetary Provision for Workshop & Seminars.

Sr. No.	Name of Activities	Budgeted Expenditure in Rs.
1	Cost of workshop/seminar (6 workshops/seminars) Rs. 50,000 x 6 = 3,00,000/-	3,00,000
Total estimated budget		3,00,000

The same is approved.

3. The committee approved the following Budgetary Provision for Library Equipments.

Sr. No.	Particulars	Amount Rs.
	Equipments	
1	Computers & Printers	3,00,000
2	I Card Printer	1,00,000
3	Bar Code Reader	2,00,000
Total		6,00,000

The same is approved.

4. The committee approved the Budgetary Provision for Books & Journals.

Sr. No.	Particulars	Amount Rs.
	Books & Journals	
1	Books (B.A.II, B.com II, I.T. & B.C.A.II, B.C.S. II, Biotech II, M.A. II, M.Com. II, M.Sci II)	2,00,000
2	Journals	1,00,000

Total	3,00,000
--------------	-----------------

The same is approved.

5. The house approved the Budgetary Provision for Expenditure on Meeting of Committees :
Rs. 2,00,000/- as per the following chart.

Chart of Allowances of Various Committees :

Sr. No.	Particulars	Amount Rs.
1	Sitting Charges of Governing Council (per member)	5,000
2	Sitting Charges of Academic Council (per member)	3,000
3	Sitting Charges of Finance Committee (per member)	2,000
4	Sitting Charges of Board of Study (per member)	500
5	Travelling Allowance (Car Fare) (per member)× 9	Rs× 9
6	Honorarium of Guest Faculty (per member)	500

A. BUDGET (HONOURARIUM) GOVERNING COUNCIL 2020-21

Sr. No	No. of Members			Seating Allowance Rs.	T.A. Rs.	Hospitality Rs.	Total Rs.
	In-house	Outsiders	Total				
1	3	9	12	5000	Rs. 9 per km	-	-

B. BUDGET (HONOURARIUM) FINANCE COMMITTEE 2020-21

Sr. No	No. of Members			Seating Allowance Rs.	T.A. Rs.	Hospitality Rs.	Total Rs.
	In-house	Outsiders	Total				
1	3	1	4	2000	Rs. 9 per km	-	-

C. BUDGET (HONOURARIUM) ACADEMIC COUNCIL 2020-21

Sr. No	No. of Members			Seating Allowance Rs.	T.A. Rs.	Hospitality Rs.	Total Rs.
	In-house	Outsiders	Total				
1	32	7	39	4000	Rs. 9 per km	-	-
Grant Total of (A+B+C)							

The same is approved.

6. The Committee approved the Budgetary Provision for Honorarium to Controller of Examination (Full Time)

Sr. No.	Particulars	Amount Rs.
1	Director of Board of Examinations	96,000
2	COE Remuneration 8000*12	96,000
3	Centre Co-Ordinator Remuneration per Sem	48,000
4	Office Clerk- 02 7000x2x12	1,68,000
5	Peon -01 4000x1x12	48,000
6.	Technical Assistant 8000*12	96,000
Total		5,52,000

The same is approved.

7. The Committee approved the Budgetary Provision for the following Extension Activities.

Sr. No.	Name of Departments	Particulars	Budgeted Expenditure in Rs.
1	English	Expertise to be delivered to secondary students to create interests in learning in English	10,000
2	Marathi	C. D. Drama	20,000
3	Hindi	Study tours, industrial visit, project etc.	20,000
4	Sanskrit	Documentary film	10,000
5	Economics	Survey of Innovative Practice in Bus	20,000
6	Commerce & Management	Field visit,	20,000
7	B. Com IT	Workshop industrial visit	15,000
8	History	Documentary film CD etc.	20,000
9	Sociology	Field survey, industrial visit etc.	15,000
10	Political Science	Field survey, mock	15,000
11	Philosophy	Study tours, Research Project	10,000
12	Psychology	Study tours, industrial visit, project etc.	15,000
13	Geography	Lead college village survey	10,900
14	Education	-	5,000
15	Chemistry	-	38,500
16	Physics	Night sky observation	25,000
17	Mathematics	-	30,000
18	Statistics	-	23,100
19	Botany	Exhibition of Medicinal and plants	11,000

20	Zoology	Sericulture	15,000
21	Microbiology		15,000
22	Electronics	Solar system awareness	10,000
23	Biotech	Workshops for	25,000
24	B.C.S.	Industrial project dev.	36,000
25	B.C.A.	Workshop and guest lectures	
26	Phy. Education	Interzonal, zonal tournament	25,000
27	Library		0
Total estimated budget			4,59,500

* The house collectively approved the Budget for extension activities Rs.4,59,500 /- for each department (Break up Chart)

Sr. No.	Budgetary Heads	Rs. @
1	Remuneration to guest lecturers	80,000
2	Travelling allowance (Car fare)	75,000
3	Flex board	10,000
4	Stationary	25,000
5	Boarding to resource person	50,000
6	Refreshment to participants	15,000
7	Printing charges for certificates	1,00,000
8	Administrative charges	1,04,500
		4,59,500

The same is approved.

8. The committee approved the Budgetary Provision for Examination Reforms— (2020-21) as per following.

❖ *Examination Cell: Recurring Expenses-*

Sr. No.	Particulars	Amount Rs. 2020-21
A. Stationary for Examination		
1.	Answer Books	4,00,000
3.	Supplements	2,00,000
4.	A4 size Papers (for Question Papers)	2,00,000
5.	Printing : 3 Registers	10,000
6.	Printing: Jr. sup. Report, stationary report.	50,000
7.	Remuneration: Jr. & Sr. supervisor & LCA	2,00,000

8.	Remuneration: Clerk, peon, water boys	20,000
9.	T.A. D. A. to paper setters	2,00,000
A Total Rs.		12,80,000
B. CAP Expenses		
1.	Remuneration: CAP	1,50,000
3.	Remuneration: Examiner /Moderators	4,00,000
4.	T.A. D.A. to Examiner /Moderators	2,00,000
5.	Printing: Ledgers/ Mark lists /mark statements	2,00,000
6.	Remeuneration: Clerks, peons, Data Entry Operator	50,000
6.	Miscellaneous expenses	50,000
7.	Supplementary Examination	2,00,000
B Total Rs.		12,50,000
C. Software Expenditure		3,00,000
Grand Total (A + B+C)		28,30,000
EXAMINATION FEE 600Rs. X 5000 STUDENTS		30,00,000

Budgetary Provision for Examination Reforms for the year 2020-21 of Rs. 28,30,000/- is approved.

The total Autonomous College Budget of Rs.62,55,678 /-(Rs. Sixty two lakh fifty five thousand six hundred and seventy eight Only) is approved in the Finance Committee held on 06/10/2020 unanimously .

The same is approved.

2.3 To approve of Research Grant for Rresearch Project under RUSA (Phase II)

After the approval of the Budget for the year 2020-21, the IQAC Coordinator Dr. G.B. Kalyanshetti told the house that the college is a RUSA beneficiary of Component 8. The college has submitted the Detailed Project Report about the activities conducted in the college. In the wake of this, the IQAC has systematically conducted the screening and interface of the research projects by the 23 newly appointed faculty members of the college. In that meeting chaired by Prin. Dr. M.M. Rajmane and the members approved 27 research projects of the faculty members with the outlay ranging from Rs. 70,000 to 1,50,000/-. Following is the Details of the Research Projects.

Shri. V.T. Patil urged the college to motivate the faculty members to undertake projects related to COVID 19. Prin. Dr. Rajmane assured the house that same will be complied with by the college.

The same is approved.

Since there was no other issue left, the meeting came to an end with vote of thanks by Shri. R.Y. Gaikwad, Registrar, SGM college, Karad.




PRINCIPAL
S. G. M. COLLEGE, KARAD